



TOWN OF AJAX – Indoor Facility Rental Terms & Conditions

Effective: January 1, 2026

Town of Ajax indoor facility rentals are subject to the terms and conditions agreed upon by the Permit Holder, and all facility users must abide by them. Violations of terms and conditions may result in cancellation of a permit and/or refusal to grant any future permits for use of indoor facilities.

Accessibility: Should you require this information in an alternative format, please contact the Town of Ajax Accessibility Coordinator, at 905-683-4550, or by email at contactus@ajax.ca

Municipal Freedom of Information and Protection of Privacy Act: Rental documentation and any related materials and information submitted to the Town may be subject to disclosure in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*. Questions about the Act should be directed to the Records and FOI Coordinator, 65 Harwood Avenue South, Ajax, Ontario, L1S 2H9 or 905-619-2529 ext. 3343.

General:

The Permit Holder must:

- Complete the Rental Request Form (electronically or in person), sign the Permit and Rental Terms & Conditions and make payment(s) as outlined on the Permit;
- Have the signed Permit available for inspection by Town staff during permitted times;
- Be a minimum of 18 years of age at the time of booking and be present (or a pre-identified representative of the Permit Holder) in the Facility during the permitted times. Guests/participants under 18 must be supervised by an adult. The Permit Holder and event workers must be 19 years of age for rentals where alcohol will be served.

The Town of Ajax:

- Reserves the right to limit or refuse use of facilities at the discretion of the Director of Recreation & Culture or designate.
- Reserves the right to deny rental requests where programs, services and activities are a duplication of service to Town run programs or that do not align with Town values. Decisions are at the Director or Managers' discretion.

Payment: Cash, Debit, Credit Card and Cheque are accepted. Cheques are made payable to the Town of Ajax. If full payment is not received for any reason, the Town reserves the right to cancel the permit and refuse access. Refer to the facility specific appendix for details.

Cancellation and Transfer: Refer to the facility specific appendix for details.

Town's Right to Cancel: In the case of emergency situations, scheduled or unplanned facility maintenance, labour disruption and government elections, inclement or severe weather, public health crisis, for other safety concerns or for reasons at the discretion of the Director of Recreation & Culture or designate, the Town reserves the right to cancel a Permit or individual booked dates within a contract permit. The Town will make efforts to offer

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alternative facility options based on availability but does not guarantee relocation. In all cases, the Town will notify the Permit Holder in advance, however the responsibility to inform participants/guests/registrants of the cancellation is with the Permit Holder.

Liability and Insurance: The Permit Holder must purchase a minimum of \$2,000,000.00 Commercial General Liability Insurance per occurrence from the Towns' Municipal Facility User Insurance Program OR provide the Town with a certificate of insurance for the same. For events where alcohol is served and/or consumed or for higher risk activities (i.e. ice hockey), a minimum of \$5,000,000.00 including alcohol liability coverage, if applicable, per occurrence is required.

If providing the Town with a certificate of insurance, the Permit Holder must submit a copy of the insurance certificate at least 21 days prior to the start/event date and name The Corporation of the Town of Ajax (65 Harwood Avenue South, Ajax, Ontario, L1S 2H9) as additionally insured. The Permit Holder can only cancel insurance with prior notice to the Town.

The Town reserves the right to determine or amend the insurance requirements, where necessary, based on, but not limited to, risk assessment and event size.

Responsibility and Conduct: The Permit Holder is responsible for the conduct and supervision of those using the Facility as part of the Permit and must follow all Rental Terms & Conditions.

Engaging in behaviour that may interfere with others' enjoyment of Town facilities or acting in an intimidating, disrespectful or disruptive way (including abusive behaviour and language, vandalism, littering or drinking alcohol without a license) gives the Town the right to cancel the Permit or deny future permit applications. The Town has the right to evict from the premises anyone who does not adhere to the conditions of the Permit, Rental Terms & Conditions or violates the Town of Ajax Public Conduct Policy – Recreation Facilities Policy (100) and as posted. This includes disrespectful conduct during the booking process.

Care of the Facility, Clean-Up, and Damage: The Permit Holder is responsible for leaving the facility in the same condition as it was when they entered it. All garbage/recycling should be placed in bags or containers provided. Remove all debris on tables, chairs, counters, kitchens, floors or changerooms at the completion of the rental. Town staff are responsible for cleaning and disinfecting surfaces, washrooms, and touch points as well as table/chair set-up and take-down prior to and after the event, if applicable.

Additional rental fees and/or damage charges or refusal of future bookings may result should the facility and/or any equipment within be damaged or where extraordinary clean-up is required. Participation in any activity that may cause damage to the facility and/or equipment within is prohibited.

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Permit Holders must not use scotch/packing/masking/duct tape or nails/screws/hooks/ temporary hooks to affix signs/decorations to the walls/floors/ceiling/stage and equipment. Free standing decorations, signage or painters' tape on walls is allowed. Any special decorating requests, such as dividing walls, stages, arbors, signage etc. must be approved by a Facility Manager prior to the event.

The Town is not responsible for damages, loss or theft of equipment, clothing or other valuables of any Permit Holder or any guests/users. Please secure your valuables.

Health, Safety, First Aid & Fire: The Permit Holder is responsible for providing first aid supplies and emergency services required during their event. Permit Holders must inspect the condition of the Facility and surrounding areas for any hazards prior to use and immediately report any concerns to Town Staff.

Permit Holders understand and must comply with the Town's Facility Fire Safety Plan:

- Make note of all locations of the fire pull stations, fire extinguishers and fire exits.
- Keep all fire exits, fire routes and pedestrian walkways clear at all times.
- Inform guests prior to the event that they must evacuate from the nearest exit.
- Are responsible for costs incurred by the Town as a result of the false alarm pulled by a Permit Holder or guest, including fines and penalties levied by Ajax Fire and Emergency Services.

Smoke Free: Town Property and Facilities adhere to the Smoke-Free Ontario Act and the Durham Region Smoke-Free By-law and do not allow anyone to smoke any tobacco/cannabis type substances, or vape any substance, in any Town Building or on any Town property where a Town building is located. The Town prohibits any edible cannabis, or any cannabis infused products, from being brought into or consumed on any Town property or in any Town building.

Food and Beverage Services: Permit Holders may obtain catering services or provide their own food and are responsible for the set-up, take-down and removal of catering/food service supplies from the premises by the permit end time.

The sale of food and beverages is not allowed unless the Permit Holder receives prior Facility Manager approval. Once approved, the Permit Holder must contact Durham Region Public Health to receive the required clearances for the Food Vendors and must adhere to all Public Health requirements regarding food services and handling. Public Health clearance certificates must be provided to the Town.

Food Trucks are not allowed in conjunction with indoor facility rentals.

Animals: Animals and pets (including petting zoos), with the exception of service animals, are not permitted in Town facilities.

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Parking: Pursuant to section 7 of By-Law 5-2004, the Permit Holder understands that parking at all Town facilities is public parking, and spaces cannot be reserved or guaranteed. Parking will be restricted to designated parking areas and understands that some Town facilities have limited parking spaces.

Waterfront Parking: A [waterfront parking management plan](#) is in effect from mid-May to mid-September to manage increased parking on weekends (Saturday & Sunday) and public holidays. The plan includes paid parking for non-Ajax residents and designated parking areas. This plan may impact rentals at Rotary Park Pavilion and Carruthers Marsh Pavilion. Staff will provide Permit Holders with a limited number of parking passes. For information, visit <https://www.ajax.ca/en/inside-townhall/by-law.aspx>.

As Permit Holder, I have read, understand and agree that I and my rental guests/participants will comply with the Rental Terms & Conditions herein and as stated in the applicable Appendix.

Date	Permit Holder Name (print)	Permit Holder Signature
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APPENDICES:

As Permit Holder, you and your guests agree to abide by rental rules outlined in the applicable indoor facility-specific Appendix.

- Appendix A – Community Halls / Rooms / Pavilions
- Appendix B – Arena Ice and Floor
- Appendix C – Gymnasiums
- Appendix D – Pools

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APPENDIX A – Community Halls / Rooms / Pavilions

Payment Terms: Full payment is due at the time of booking and prior to use of the facility, except for facilities where a non-refundable Initial Payment is required. Fee balances are due 21 days (90 days for the ARC Community Hall) prior to the event date, if applicable, and the Permit Holder agrees to the scheduled, pre-authorized payment plan as outlined on the permit.

Contract Permits (multiple booked dates): Full payment is due at the time of booking. Payment plans are subject to Manager/Supervisor approval. If payments are scheduled, they are due 15 days prior to the first booking of each month and are subject to change if the permit is amended to add/remove booked dates.

Cancellation Policy:

Community Halls, Rooms, and Pavilions and all rentable Town of Ajax facilities:

- Written cancellation requests are required.
- Initial Payments (or the value of) on 8+Hour rentals are non-refundable.
- Non-resident fees are non-refundable.
- Cancellation Fee = \$60.00 + HST, where applicable.

ACC Admirals, ACC Captains, ACC Carruthers, ACC Duffins, MCC Community Room 2, MCC Community Room 3, ARC Studio, ARC Community Room, Quaker Meeting House, Carruthers Marsh Pavilion, Greenwood Discovery Pavilion and Rotary Park Pavilion:

If 21 days or more before the rental date, the Cancellation Fee is charged, the non-resident fee is retained, and the remainder of fees are refunded.

If less than 21 days before the rental date, only the insurance and music fees, if applicable, are refunded, and the Cancellation Fee is not charged.

ACC HMS Community Hall, ACC Commodores Room, MCC Community Hall and the St. Francis Centre:

If 21 days or more before the rental date, for 4-7 hour rentals, the Cancellation Fee is charged, the non-resident fee is retained, and the remainder of fees are refunded. For 8+ hour rentals the Initial Payment (or the value of) is retained, and the Cancellation Fee is not charged.

If less than 21 days before the rental date only the insurance and music fees, if applicable, are refunded and the Cancellation Fee is not charged.

ARC Community Hall - Full, Hall 1A, Hall 2B, Hall 3C:

If 90 days or more before the rental date for 4-7 hour rentals, the Cancellation Fee is charged, the non-resident fee is retained, and the remainder of fees are refunded. For 8+ hour rentals, the non-refundable Initial Payment (or the value of) is retained, and the Cancellation Fee is not charged.

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If less than 90 days before the rental date, only the insurance and music fees, if applicable, are refunded and the Cancellation Fee is not charged.

Requests to downsize an ARC Community Hall rental in any way will result in the permit being cancelled. The non-refundable initial payment will be retained and not applied toward a new permit.

Contract Permits – Cancellation Policy (Permits with multiple booked dates):

If a written request to cancel the entire Contract Permit is received 21 days or more before the contract permit start date, the \$60.00 + HST Cancellation Fee is charged, and the remainder of fees are refunded. If less than 21 days from the contract permit start date, only the insurance and music fees, if applicable, are refunded.

With 21 days' written notice, individual booked dates within a contract permit can be cancelled, and a \$20.00 + HST fee per booked date cancelled will apply.

Transfers and/or Permit Amendments:

A \$20.00 + HST permit transfer/amendment fee is charged for transfers of date, location, time, and modification of event type (i.e. non-SOP to an SOP) or to cancel equipment amenities.

A rental date or location may be transferred once per permit based on availability, with 21 days or more written notice (90 days for the ARC Community Hall). Date or location transfers must be within the same calendar year as the original booked date. Fee differences due to the transfer, if any, will either be charged or refunded. Date or location transfers are not allowed if less than 21 days from the event date (90 days for the ARC Community Hall or any of its parts).

Permit start and end time amendments require 45 days' written notice, Facility Manager approval and are subject to facility availability.

Permit Holders shall not sublet, sell, assign, or transfer their permit to another user whatsoever.

General:

The Permit Holder acknowledges that:

- Saturday rentals must be 6+ hours if the request is received 30 days or more from the event date for the ACC HMS Community Hall, ACC Commodores Room, MCC Community Hall and the ARC Community Hall (full or any of its parts).
- Facility Set-Up Sheets must be provided at least **twenty-one (21) days prior** to the event date.
- Facility capacity for the ARC Community Hall Full and/or 1A, ACC HMS Community Hall and the MCC Community Hall decreases by 50 with the use of a stage and/or dance floor.

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- Permit start and end times include their set-up and clean-up time and must ensure that all persons, including service providers at the event have vacated the facility at the end time specified on the permit. Additional rental charges may apply, should this not occur.
- **Access to the facility for event set-up (decorating, food drop-off, catering set-up etc.) is not permitted unless additional hours are booked and paid for prior to the event.**
- Confetti, confetti cannons, balloons filled with helium, glitter, glitter cannons/machine, pinatas, silly/fun string, fog machine, smoke bombs/rockets, powders, coloured sand, sparklers, cold sparkler machines, floor decals, rice and other food items or any other product that may cause undue floor/facility clean-up are NOT permitted. This is not an exhaustive list, and other items may not be allowed at the discretion of the Facility Manager.
- Inflatable amusement structures (i.e. jumping/bouncy castles, some ball pits etc.) are not allowed.
- Tape (scotch, packing, masking, duct) or nails/screws/temporary hooks to affix decorations to walls, floors, ceilings, stage is NOT permitted.
- The permit is for the indoor space only and where there is green space around the facility (i.e. Pavilions) the green space is not part of the Permit, nor insured.
- Where a facility includes an outside deck (i.e. Greenwood Discovery Pavilion), it can be casually used, but indoor furniture (tables/chairs), food or drinks must remain inside at all times. The outside space is not in addition to the indoor space capacity.
- Prior Facility Manager approval is required for use of chafing dishes, open flames, including but not limited to candles and ceremonial pots.
- The facility must be left in the same condition and repair as found and that all articles, goods, equipment, event supplies and decorations must be removed by the permit end time.
- Town Staff aim to arrive at Pavilions or Satellite Centers at the permit start and end times to open and lock up the facility and access gates, if applicable. Permit Holders are asked to stay on site at permit end time until Town Staff arrive. The Permit Holder is liable for any damage should they leave the facility before Town Staff have arrived and have the opportunity to assess the facility and lock up.
- Catering deliveries for the ARC Community Hall-Full/1A kitchen must access the east kitchen entrance.

The Town of Ajax:

- Does not provide or recommend event planning services, linens, cutlery, decorations etc.
- Does not staff the coat check rooms.
- Is not liable to any Permit Holder if the Facility is not available at the start time as set out in the Permit, due to the use of the Facility by a prior Permit Holder. In such an event, the Town will adjust the start time and end time accordingly.

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Municipal Alcohol Policy (MAP) and Special Occasion Permit (SOP): The serving and/or consumption of alcoholic beverages is only allowed in specified facilities and is NOT allowed unless the following criteria are met:

- Permit Holder has valid SOP, issued under the authority of the Alcohol and Gaming Commission of Ontario (AGCO), obtain the minimum number of required Event Workers who have current and valid “Smart Serve” certification and complete the Record of Event Workers Form (ROEW).
- The SOP end time must be 30 minutes prior to the TOA Permit end time. Refer to the Town’s MAP Planning Guide and Customer Checklist for complete details. The Town does not supply or assist with sourcing Smart Serve Certified workers.
- SOP and ROEW must be provided to the Town at least 45 days prior to the event date.
- Event is Private and has a closed guest list (cannot be advertised) **OR**
- Event is Public and is booked by a Not-for-Profit or Charity Organization, the Permit Holder must obtain a Public SOP from the AGCO. Permit Holders who are not a Not-for-Profit or Charity Organization must meet the requirements for a Letter of Municipal Significance from the Town’s Legislative and Information Services Department, prior to obtaining a Town rental Permit or SOP from the AGCO. The Permit Holder must be able to provide an Event of Municipal Significance clearance letter. Contact the Legislative and Information Services Department at the Town of Ajax for details.

The Town may request that a Permit Holder contract additional security and/or pay-duty Durham Region Police Services Officers at the Permit Holders expense. The Town does not allow events where there is a profit on the sale of alcohol (i.e. stags, stag and does, jack and jills, wedding receptions, casinos etc.).

Music/DJ – Music Fees (SOCAN and Re:Sound): The Town is responsible for the collection and submission of third party fees to the Society of Composers, Authors and Music Publishers of Canada (SOCAN) when an event plays music (this includes live and recorded/streamed music of any kind) and to Re:Sound which represents the rights of the performers who played on recordings and the record companies that produced those recordings.

Music Fees (SOCAN and Re:Sound) are based on room capacity and are applied whether there is dancing or not. Visit www.SOCAN.ca or www.resound.ca for further information.

Lottery Licence: Municipal Lottery Licences are issued by the Town of Ajax By-Law Department to organizations that are either Not-for-Profit or a Charity as defined by Canada Revenue Agency. Lottery Licence approvals must be provided to the Town. See www.agco.on.ca for more information. Games of chance, lottery or gambling are prohibited. Contact the Town’s Lottery Associate and the AGCO for eligibility details and more information.

Gaming or travelling amusement buses are not allowed in conjunction with indoor facility rentals.

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Teen Rentals: These are where a majority of guests are between the ages of 13 and 17, or where the event/celebration is for a person who is within this age range. Admission is 'by invitation only' and requires adult supervision at a ratio of one (1) adult for every fifteen (15) youths. The Permit Holder is required to be on site for the duration of the event. The "Terms and Conditions for Teen Rentals" (REC- 584) must be completed and signed off by a Facility Manager prior to completing the room booking.

The Town may request that a Permit Holder contract additional security and/or pay-duty Durham Region Police Services Officers, at the Permit Holders expense. Refer to the "Terms and Conditions for Teen Rentals" (REC-584) document for additional information.

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APPENDIX B – Arena Ice & Floor

Payment Terms: Full payment is due at the time of booking and prior to use of the facility.

Contract Permits (multiple booked dates): Full payment is due at the time of booking. Payment plans are subject to Manager/Supervisor approval. The Permit Holder agrees to the pre-authorized payment plan schedule outlined on the permit. Payments are due 15 days prior to the first booking of each month and subject to change if the permit is amended to add/remove booked dates.

Cancellation Policy: If written request to cancel the entire Permit is received 21 days or more before the permit, or the contract permit start date, the \$60.00 + HST Cancellation Fee is charged and the non-resident fee is retained, and the remainder of fees are refunded. If less than 21 days from the rental date or the contract permit start date, only the insurance fees, if applicable, are refunded.

Contract Permits (multiple booked dates) - in addition to the above cancellation policy, with 21 days' written notice, individual booked dates within a contract permit can be cancelled, and a \$20.00 + HST fee per booked date cancelled will apply.

The Permit Holder and Users (player, coach, other team officials and arena spectators):

- Must present a copy of the signed permit to the facility staff prior to accessing the rink.
- Are not allowed on the ice until the Zamboni has finished and staff have closed the doors.
- Must not wear street footwear on the ice surface at any time.
- Must wear a CSA approved hockey helmet (except for recreational public skating programs and figure skating programs, however, helmets are highly recommended).
- May not enter the facility (dressing rooms) more than 30 minutes before the permit start time and must vacate the arena dressing rooms within 30 minutes of the permit end time.
- Must leave dressing rooms in a clean and usable condition.

The Town of Ajax:

- Provides two dressing rooms for every booked hour.
- Reserves the right to cancel any booking on short notice when safety concerns, mechanical or electrical issues, or ice repairs require it, and to adjust ice rental schedules as necessary to accommodate playoff requirements.

Each one-hour rental includes 50 minutes of ice time and 10 minutes for maintenance. Ice resurfacing will occur at the start time indicated on the permit.

All ice rental games are subject to curfew. During playoffs, league organizers must schedule sufficient time for potential overtime. If a game exceeds the allotted time, all parties are expected to cooperate to ensure completion. Delays during playoffs may occur. For tournaments, the host organization must include buffer time to accommodate unforeseen delays. Town Arena Staff will coordinate any necessary time adjustments.

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APPENDIX C – Gymnasiums

Payment Terms: Full payment is due at time of booking and prior to use of the facility.

Contract Permits (multiple booked dates): Full payment is due at time of booking. Payment plans are subject to Manager/Supervisor approval. If payments are scheduled, the Permit Holder agrees to the pre-authorized payment plan as outlined on the permit. Payments are due 15 days prior to the first booking of each month and are subject to change if permit is amended to add/remove booked dates.

Cancellation Policy: If written request to cancel the entire Permit is received 21 days or more before the permit, or the contract permit start date, the \$60.00 + HST Cancellation Fee is charged, and the remainder of fees are refunded. If less than 21 days from the rental date or the contract permit start date, only the insurance fees, if applicable, are refunded.

Contract Permits (multiple booked dates) - in addition to the above cancellation policy, with 21 days' written notice, individual booked dates within a contract permit can be cancelled, and a \$20.00 + HST fee per booked date cancelled will apply.

The Permit Holder and Users:

- Must wear non-marking rubber soled shoes.
- Must not wear outdoor/street footwear, nor enter gymnasiums with wet or dirty footwear.
- Must not have food, beverages, or chew gum in the gymnasium.
- Must not spit or spout water in the gymnasium. Water bottles must have caps and be kept off of the Gymnasium floor surface.
- Must leave facility, change rooms, washrooms in a clean, usable state and remove all garbage.
- Spectator viewing is limited in most locations.
- Participants and spectators must comply with sport & equipment rules and regulations.
- Must pay for all reported damage to the property (inside and outside).
- Community School Gyms (Lakeside PS, Lincoln Alexander PS, Westney Heights PS) – access to gymnasiums and associated changerooms/washrooms only. No access to the buildings' interior.

The Town:

- Provides poles/standards and nets for basketball, volleyball, badminton and pickleball but no equipment (i.e. balls, sticks, racquets, paddles etc.) for Community Centre gymnasiums.

Equipment by Sport:

Basketball:

- Permit holder is responsible for providing basketballs.

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Volleyball:

- Permit holder is responsible for providing volleyballs.
- At ARC & MCC, permit holder must specify whether setup is for one full court or two half courts.
- Volleyball is not permitted at Community School Gymnasiums.

Pickleball:

- ARC has 4 courts; MCC has 3 courts.
- Subject to approval at Community School Gymnasiums.

Badminton:

- Permit holder is responsible for providing racquets and shuttles.
- ARC has 4 courts; MCC has 3 courts.
- Badminton is not permitted at Community School Gymnasiums.

Baseball:

- Outdoor softballs, hardballs and bats are not allowed.
- Baseball play is not permitted; pitching, catching with real baseballs is prohibited.
- Rental permits are for conditioning only.

Soccer:

- At ARC, full-play indoor soccer is not permitted; practice and conditioning only.
- At MCC, indoor soccer is permitted.
- Leather soccer balls are not allowed; only indoor soccer balls may be used.

Cricket:

- At ARC & MCC, only plastic bats and balls or tennis balls are allowed. Wooden bats may be used if the end is covered with a plastic cap.
- Subject to approval at Community School Gymnasiums.

Floor/Ball Hockey:

- At ARC, indoor floor hockey is not permitted; rental permits are for conditioning only.
- At MCC, plastic floor hockey sticks or plastic blade insert are allowed.
- Not permitted at Community School Gymnasiums.

Football:

- Indoor football play is not permitted; rental permits are for conditioning only.

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APPENDIX D - Pools

Payment Terms: Full payment is due at time of booking and prior to use of the facility.

Contract Permits (multiple booked dates): Full payment is due at time of booking. Payment plans are subject to Manager/Supervisor approval. If payments are scheduled, the Permit Holder agrees to the pre-authorized payment plan as outlined on the permit. Payments are due 15 days prior to the first booking of each month and are subject to change if permit is amended to add/remove booked dates.

Cancellation Policy: If written request to cancel the entire Permit is received 21 days or more before the permit, or the contract permit start date, the \$60.00 + HST Cancellation Fee is charged, and the remainder of fees are refunded. If less than 21 days from the rental date or the contract permit start date, only the insurance fees, if applicable, are refunded.

Contract Permits (multiple booked dates) - in addition to the above cancellation policy, with 21 days' written notice, individual booked dates within a contract permit can be cancelled and a \$20.00 + HST fee per booked date cancelled will apply.

Public Pool Rules:

Swimsuit Policy - all swimmers entering the pool must change from street clothes into an appropriately lined swimsuit that is suitable for a public family environment. In addition to wearing a swimsuit and for those wishing to cover up, the following options may also apply - shorts, long or short-sleeved t-shirt, shorts or tight fitted leggings over the swimsuit. All clothing worn must be clean. Clothing must allow the patron to participate safely in the pool. No street clothes, shoes, bathing suits with zippers/metal pieces or undergarments. Swimming attire is subject to lifeguards on duty approval.

Facility Swim Test - to successfully pass the test individuals must demonstrate an ability to swim 2 STRONG widths of front swim with face in the water, show continuous movement with a horizontal body position near the surface of the water.

To swim in the deep end, swimmers must perform the Facility Swim Test without any signs of struggle. If patron safety appears to be compromised in any way, a lifeguard will reassess access to the deep end. Successful completion of the Facility Swim Test is at the lifeguards' discretion.

Swim Admission Standards - are developed with consideration with the Chief Coroner's Office and the Lifesaving Society recommendations. These standards are to prevent injuries and fatalities. The Town is committed to the safety of its patrons.

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STOP!

- Children 3yrs & under are admitted free and must be accompanied by a paying adult/guardian.
- Children 6yrs & under must be accompanied by an adult/guardian. Maximum of 2 children per adult/guardian. Adults/guardians are responsible for their direct supervision and must be in the water within arm's reach at all times.

CAUTION!

- Children 7-9yrs who cannot pass the swim test must be accompanied by an adult/guardian. Maximum 4 children per adult/guardian. Adults/guardians are responsible for direct supervision and must be in the water in arm's reach at all times.
- Patrons who are 48" tall (ACC only) and able to pass the Facility Swim Test may be admitted to the swimming pool without supervision, however an adult/guardian must be on the premises at all times.

OK!

- Children 10yrs & older are permitted to swim alone without an adult/guardian on the premises. If a child is not 48" tall they must pass the Facility Swim Test to swim alone (ACC only)
- All patrons entering the pool area are required to pay admission.
- A guardian must be at least 14yrs of age in order to supervise a swimmer under the age of 10.

General:

- Shower with soap and water before swimming.
- In order to swim in the deep end, you must be able to complete the facility swim test during each visit at the discretion of the lifeguard.
- Infant seats and strollers are not permitted on the pool deck.
- Disposable diapers are NOT permitted in our pools. Please have children wear swim pants or appropriate attire. These can be purchased at the Customer Service Desk.
- Children must be toilet trained to use the spa (hot tub).
- Children under the age of 14 years are not permitted in the spa (hot tub) unless supervised by a person 16 years of age or older.
- In order to enter the sauna, patrons need to be at least 16 years old. Anyone under the age of 16 must be directly supervised by their parent/guardian.
- People with serious medical conditions should be accompanied by an individual knowledgeable of their condition and responsible for their direct supervision.
- Persons with open sores or a communicable disease will not be admitted to any aquatic program unless a medical certificate is provided.
- Coaching/teaching during recreational swim is limited to Town-run programs.
- Due to safety concerns inflatables are not permitted in the pool.
- Bare feet or deck shoes only, are permitted on the pool deck. Ensure you put your shoes on when walking in the lobby. No outdoor shoes are permitted on the pool deck.

Visit ajax.ca/swimming for more information.

Page Appendix D2

I agree to Terms & Conditions on this page. PERMIT HOLDER INITIALS	
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FORM: REC-577	REVISED: 2026/01/01
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